



CUMBERLAND POLICE DEPARTMENT
Chief of Police, Matthew J. Benson, Ed.D.

Public Records Request Form

Date of the incident for the record requested: _____

Location of incident: _____

Name of requestor (optional): _____

Address (optional): _____

Phone number (optional): _____

Requested Records: _____

In accordance with the *Access to Public Records Act*, the Cumberland Police Department will also accept requests for public records by fax at (401) 334-2049, email to openrecords@cumberlandpolice.com, or in any other form of written request. Please contact the Deputy Chief at (401) 333-2500, if there any concerns regarding your request.

For Office Use Only, v.2022

Request taken by: _____

Date & time received: _____

Date completed: ____/____/____



CUMBERLAND POLICE DEPARTMENT

Chief of Police, Matthew J. Benson, Ed.D.

APRA Request Form 2022

Dear Sir/Madam,

- IAW RIGL §38-2-4 Cumberland Police Department may charge for costs and the time required to search and retrieve records. It is our estimate that your request will cost:
\$ _____ which is based on _____ pages @ \$0.15 per page.
\$ _____ which is based on _____ hours retrieval/redaction @ \$15.00 per hour.
- IAW RIGL §38-2-7 Cumberland Police Department is extending the time period of this request for an additional twenty (2) business days to ____ / ____ / ____ because:
 - ☐ further time is required to determine if this record is exempt under RIGL.
 - ☐ further time is required to locate & examine the records requested.
- Your request for reports/records or other Cumberland Police documents is denied *partially/in full* because:
 - ☐ these documents are exempt under RIGL §38-2-2 (5)(i)(D) as disclosure is deemed to reasonably be expected to interfere with the investigations of criminal activity or with enforcement proceedings.
 - ☐ these documents are exempt under RIGL §38-2-2 (5)(i)(D) as disclosure would deprive a person of a fair trial or impartial adjudication.
 - ☐ these documents are exempt under RIGL §38-2-2 (5)(i)(D) as disclosure is deemed to reasonably be expected to constitute an unwarranted invasion of person privacy.

Rhode Island General Law grants you the right to appeal this denial as indicated below:

§ 38-2-8. Administrative appeals.

- (a) Any person or entity denied the right to inspect a record of a public body may petition the chief administrative officer of that public body for a review of the determinations made by his or her subordinate. The chief administrative officer shall make a final determination whether or not to allow public inspection within ten (10) business days after the submission of the review petition.
- (b) If the custodian of the records or the chief administrative officer determines that the record is not subject to public inspection, the person or entity seeking disclosure may file a complaint with the attorney general. The attorney general shall investigate the complaint and if the attorney general shall determine that the allegations of the complaint are meritorious, he or she may institute proceedings for injunctive or declaratory relief on behalf of the complainant in the superior court of the county where the record is maintained. Nothing within this section shall prohibit any individual or entity from retaining private counsel for the purpose of instituting proceedings for injunctive or declaratory relief in the superior court of the county where the record is maintained.

Sincerely,

The Cumberland, RI Police Department